

### **Meeting Room Policy**

Library facilities may be used only for East Hampton Library sponsored or co-sponsored public service functions, such as children's programming, adult programming, and library book sales. Such programs will not include programs by private individuals or entities to promote their services. All programs shall be free of charge unless a nominal fee is necessary to offset the cost of materials.

When not in use the meeting room may be used by Literacy Volunteers as a quiet tutoring space. Groups needing regular or occasional meeting room space will be referred to other facilities in the community.

The library will not cosponsor programs or otherwise permit events at the library by other organizations without Board approval.

Approved by the Board of Managers  
9/19/03