

Circulation Policies

Library Cards -

District residents can apply for a card and begin using the library on the same day. Non-district residents are eligible to borrow under direct access.

Patrons aged birth through 14 years may have a children's library card enabling them to borrow any children's items in the Library. At age 15 we will automatically change the privileges of a children's library card to that of an adult library card. Parents have the option of changing their child's card to an adult card before the age of 15, or keeping their child's library card designated as a children's library card until the age of 18.

Requests-

Reserves may be made on all library materials by card holders in person, by phone or through the online catalog. If we don't own an item that you are interested in borrowing, we may be able to get the item for you from another library through interlibrary loan. You may place the request yourself or see the Reference Librarian for help placing reserves and interlibrary loans.

Renewals-

Unlimited Renewals may be made on most materials except those items with reserves. New entertainment DVDs are allowed one renewal. New adult fiction and new adult non-fiction are allowed 3 renewals each. Renewals may be made in person, online, or by phoning the library at 631-324-0222 ext. 1. Please have your library barcode ready when renewing. Please note that items past due cannot be renewed online.

Fines-

Overdue fines are not charged for children's books. All other Library items have overdue fines as indicated below.

Borrowing periods and limits-

Circulation Type	Loan Period	Limit on Number Borrowed	Fine per day	Max fine per item
Adult Books	21 days	no limit	\$.10	\$3.00
Adult New Fiction over 300 pages & Adult New Non-Fiction	14 days	no limit	\$.10	\$3.00
Adult New Fiction under 300 pages	7 days	no limit	\$.10	\$3.00
Children's Books	21 days	no limit	-	-
Adult Videos	7 days	no limit	\$1.00	\$5.00
Adult New DVDs	3 days	5	\$1.00	\$5.00
Adult DVDs	7 days			
Children's Videos and DVDs	7 days			
Books on Tape	21 days	no limit	\$.10	\$3.00
Books on CD	21 days			
New Books on Tape	14 days	2	\$.10	\$3.00
New Books on CD	14 days			
Music CDs	21 days	no limit	\$.10	\$3.00
CD-ROMs	7 days	5	\$.10	\$3.00
Magazines	7 days	7	\$.10	\$3.00